

Region 1
WORK FORCE
West Virginia
USA

Local Plan
July 1, 2005 - June 30, 2010

Local Plan
July 1, 2005 - June 30, 2010

Submitted to:
Ron Radcliff, Director
Governor's Workforce Investment Division
West Virginia Development Office
Building 6, Room B-617
1900 Kanawha Blvd., East
Charleston, West Virginia 25305

Submitted by:
Region 1 Workforce Investment Board
921 West Neville Street, Suite 100
Beckley, West Virginia 25801
Phone: 304-253-3611
Fax: 304-253-0176

William J. Loope, Executive Director
Donna O'Neill, Chair, Region 1 Workforce Investment Board
Jerry Berry, Chair, Region 1 Local Elected Officials

Region 1
WORK FORCE
West Virginia
USA

***Region 1
Workforce Investment Board***

***Local Plan
July 1, 2005 – June 30, 2010***

Submitted to:

**Ron Radcliff, Director
Governor's Workforce Investment Division
West Virginia Development Office
Building 6, Room B-617
1900 Kanawha Boulevard, East
Charleston, West Virginia 25305**

Submitted by:

**Region 1 Workforce Investment Board
921 West Neville Street, Suite 100
Beckley, West Virginia 25801
Phone: 304-253-3611
Fax: 304-253-0176
William J. Loope, Executive Director
Donna O'Neill, Chair, Region 1 Workforce Investment Board
Jerry Berry, Chair, Region 1 Local Elected Officials**

Table of Contents

SECTION I: EXECUTIVE SUMMARY	I-1
SECTION II: ASSESSMENT OF THE CURRENT STATE OF THE WORKFORCE	
Current Employer Demands for Workers and Skills	II-2
Current Worker Skills and Characteristics	II-5
Education / Training Capacity to Meet Current Demands	II-7
Current Resources	II-13
SECTION III: THE DESIRED STATE OF THE WORKFORCE	
Local Area Vision, Mission, Values, and Goals	III-2
Projected Employment Opportunities	III-7
Projected Workforce Needs	III-13
The Supply Pipeline	III-16
SECTION IV: ANALYSIS AND STRATEGIC PLANNING FOR ACHIEVING THE DESIRED STATE OF THE WORKFORCE	
Gap Analysis	IV-2
Strategic Goals / Objectives / Action Strategies	IV-7
SECTION V: LOCAL AREA GOVERNANCE	
Local Elected Officials (LEOs).....	V-2
The Local Workforce Investment Board (LWIB)	V-3
Rapid Response.....	V-7
Youth Council.....	V-15
Fiscal Agent	V-17
SECTION VI: REGION 1 WORKFORCE WEST VIRGINIA CAREER CENTER SYSTEM	
System Development	VI-2
Partner Services.....	VI-18
Memoranda of Understandings for Core Services	VI-22
Services to Specific Populations	VI-23
WORKFORCE West Virginia Governance	VI-31
The WORKFORCE West Virginia Career Center System Recognition	VI-32
SECTION VII: WORKFORCE INVESTMENT SERVICES	
General Information Regarding Access to Services	VII-2
Access to Services for Adults and Dislocated Workers	VII-4
Access to Services for Youth	VII-10
Access to Services for Employers	VII-15

SECTION VIII: ADDITIONAL INFORMATION

Procurement.....	VIII-2
Equal Opportunity, Affirmative Action, and Grievance Procedures	VIII-3
Performance Measures	VIII-4
System Measures	VIII-5
Program Planning / Budget Information Summaries	VIII-6
Public Comment.....	VIII-7

ATTACHMENTS

Memoranda of Understandings Documents

Attachment A	State Level Partners Memorandum of Understanding
Attachment B	Local Elected Official Agreement
Attachment C	West Virginia Development Office Memorandum of Understanding
Attachment D	Governor's Workforce Investment Division re: Trade Adjustment Act
Attachment E	Bureau of Employment Programs Memorandum of Understanding
Attachment F	Partnership Agreement between Region 1 Workforce Investment Board and the U.S. Department of Labor / Bureau of Apprenticeship and Training
Attachment G	Keys to Organizational Growth, Inc. Placement and Retention Services Memorandum of Understanding
Attachment H	Keys to Organizational Growth, Inc. Rapid Response Memorandum of Understanding
Attachment I	Division of Rehabilitation Services Memorandum of Understanding
Attachment J	Experience Works Memorandum of Understanding
Attachment K	Jackson Pierce / Job Corps Memorandum of Understanding
Attachment L	MountainHeart Community Services, Inc. Memorandum of Understanding
Attachment M	West Virginia Small Business Development Centers and Region 1 Women's Business Center Memorandum of Understanding
Attachment N	United Mine Workers of America's Career Centers, Inc. Memorandum of Understanding
Attachment O	Small Business Development Center Memorandum of Understanding
Attachment P	Apprenticeship for Child Development Specialist Memorandum of Understanding
Attachment Q	Council of Three Rivers American Indian Center, Inc. Memorandum of Understanding
Attachment R	Integrated Resources, Inc. Memorandum of Understanding
Attachment S	Public Vocational-Technical Education Memorandum of Understanding
Attachment T	Southern Appalachian Labor Schools – HUD Youthbuild Memorandum of Understanding
Attachment U	Community Colleges Memorandum of Understanding
Attachment V	Personal Reemployment Account Memorandum of Understanding

Attachment W	Bluefield State College Research & Development Corporation Memorandum of Understanding
Attachment X	Community Action of South Eastern West Virginia Memorandum of Understanding
Attachment Y	North Central Community Action Memorandum of Understanding
Attachment Z	Veteran’s Upward Bound Memorandum of Understanding
Attachment AA	Adult Basic Education Memorandum of Understanding
Attachment BB	Mission West Virginia Memorandum of Understanding
Attachment CC	Food Stamp Employment & Training Memorandum of Understanding
Attachment DD	Unemployment Insurance Memorandum of Understanding
Attachment EE	Temporary Assistance for Needy Families Memorandum of Understanding
Attachment FF	4-C Economic Development Authority, acting as fiscal agent Memorandum of Understanding
Attachment GG	Regional Education Service Agencies – I-IV-VII Memorandum of Understanding
Attachment HH	Literacy West Virginia Memorandum of Understanding
Attachment II	Webster County Economic Development Authority Memorandum of Understanding
Attachment JJ	This space is intentionally left blank
Attachment KK	WORKFORCE West Virginia Governance Consortium Memorandum of Understanding
Attachment LL	Nicholas County Community Action Memorandum of Understanding

Region 1 Workforce Investment Board Policy Letters

PL #01	Policy Letter #01 – Priority of Service	PL-1
PL #03	Policy Letter #03 – On-the-Job Training	PL-5
PL #04	Policy Letter #04 – Individual Training Accounts	PL-9
PL #05	Policy Letter #05 – Procurement.....	PL-20
PL #08	Policy Letter #08 – Grievance and Complaint.....	PL-24
PL #10	Policy Letter #10 – Customized Training	PL-35

Other Attachments

Contribution from Mandated and Non-Mandated Partners Spreadsheet for Program Year 2005.....	2
Organizational Chart: Board Staff, Fiscal Agent, and One-Stop Operator.....	5
Region 1 Workforce Investment Board Schedule of Meetings	7
Performance Indicators and Goals	9
Program Planning / Budget Information Summary	11
West Virginia State Eligible Training Providers List Modified for Region 1	20
Bibliography	22
Acronyms	24
Public Comments	25